**Mixbook**

**Create your own electronic Scrapbook!**

1. Go to [www.mixbook.com](http://www.mixbook.com).
2. Click “Signin” in the upper right. Create an account with a fake email address. Mrs. Kaiser will give you the username and password to use.
3. Click the “Create” tab at top.
4. In the “Title” box, type in the topic of your Mixbook.
5. In the “Description” box, type the first and last names of all group members.
6. Leave the “Tags” box empty.
7. Do not select a category from the “Category” pull-down menu.
8. In the “Viewable By” box, select “Only Those Invited.”
9. Do not make a change in the “Invite” box.
10. Click “Create Mixbook.”
11. Select the type of book: “Select Landscape.”
12. Under the yellow “Select Theme” button, click on “I don’t want to choose a theme.”
13. In the middle of the screen, to the left of the front cover of your book, click on “Click to Insert Spine Text.” Enter your title, and format the text as you wish.
14. Click “Add page” in the lower right two times, as you’ll need two additional two-page spreads.
15. Select a layout for each page by clicking on the “Layouts” tab in the upper left. When selecting a layout, consider how much text and how many pictures you want to include.
16. Click on the “Add Photos” button on the left. Click on “Select Photos,” and “Browse” for your saved pictures. Click “Add Photos,” and wait for your images to load. After images appear, exit out of the Add Photos box. Drag your images to the desired pages. You may crop, rotate, etc. on the tool bar which appears after inputting picture.
17. To add text, click in the type box and type. You can control color, font, etc by using the toolbar which appears when typing. If you need to add additional text boxes, click on the “Layout,” then “Add Text Item.”
18. Select a background for each page by clicking on the “Backgrounds” tab in the upper left. You may use the same background throughout if you like.
19. To embellish your pages, click on **“**Stickers.” Drag the selected stickers to the desired location on the page. Stickers can be resized using the corner arrows.
20. You may click **“**Save**”** at the top, although your work is automatically saved for you.
21. Click “Preview” (upper right) when you have finished. Flip from page to page by clicking on the top corners. Make changes if needed.
22. Your Mixbook will be saved to your account. If you wish to continue editing your Mixbook, simply log in once again, and click on the “Edit” button on the right for your book.